



4 December 2018

Dear Year 11 Parents and Carers,

As you know, we usually take Years 7 to 10, and 12 and 13 to Durham Cathedral on the last day of term for our Christmas Carol Service. Despite the huge size of the Cathedral, we are not able to fit the whole school in as well as inviting parents of performers and Year 7 students. As in 2017, Year 11 will therefore be in school on Friday 21st December while the rest of the school is at the Cathedral. Along with the rest of the school, Year 11 students will attend normal lessons for the first part of the day. After break, this will be followed by 2 sessions on career choices, apprenticeships and the world of work. The sessions will be led by school staff together with external specialist advisors.

With regard to arrangements for school transport, school buses will be re-directed to New Elvet to collect the majority of the pupils attending the Carol Service. Year 11 students will be dismissed from school in time for them to walk down to the city to catch a bus. As the majority of staff, except those leading the in-school sessions, will be occupied in the Cathedral, we cannot offer any supervision for Year 11 students in the city centre. It is important that Year 11 students who are walking into town go directly to New Elvet (opposite the Police Station) to catch their bus and not to Palace Green to wait for friends or siblings. These arrangements have worked very well for a number of years and we hope that they will do so again in 2018.

During the last week of term your child's Term 1 report will be available to view online: the specific date will be on the school's website nearer the time. There is also guidance on how to view your child's report. If you experience any problems viewing the information or have forgotten your username or password, please contact the school. If you have requested a paper copy of your child's report, then it will be posted out to you during the last week of term.

It remains for me to thank you for your on-going support for the school, and to wish you a very Merry Christmas and a Happy New Year.

Yours faithfully,

A J O'Sullivan
Headteacher



Headteacher: A J O'Sullivan BA, MA
Deputy Head: R McFadden MEng
Director of Resources: H Charlton BA, MBA

Assistant Heads: J Bell BSc, MA
S A F McArdle BSc
N Weaver BA
M J Wright BA

